

**Production Manager****Location:** Derby, DE21 4TS**Hours:** Full Time**Salary:** £40k+ plus benefits.

We operate at a highly efficient and professional level business with no compromise for quality, safety and health. The longevity of the business will be secured by these attributes.

In line with our continued success, we are currently looking to recruit a Production Manager to take responsibility for up to 50 technically skilled and semi-skilled staff within the factory facility, comprising of Goods Inwards, Steel Processing, Fabrication and Painting/Despatch. To ensure that the manufacturing processes run reliably and efficiently within the factory, meeting the agreed time-lines for the despatch of goods to Site as determined by the Customer projects and contracts negotiated by the Construction Department.

**Duties and Responsibilities:**

- Planning and organising production schedules monitored via Excel spreadsheets.
- Overseeing the production processes of Goods In, Steel Processing, Fabrication and Painting/Despatch areas using data management and monitoring system, Strumis.
- Determining labour resources for each production area; including core labour, agency labour and overtime requirements. Provide a labour resource plan to maintain budgeted labour costs.
- Ensuring that technical health and safety regulations are met including legal requirements for CE marking and tracking of steel.
- Ensuring that health and safety regulations and standards are met for the safety of all employees within the factory.
- Determining high quality control standards, instilling accountability by each staff member, and carrying out ad hoc quality checks using internal QA inspectors.
- Organising the repair and routine maintenance of production equipment, specifically, an automatic shot blaster, plasma drill plate processor and two saw/drill machines.
- Overseeing the procurement of steel and consumables for the running of the department.
- Responsibility for material planning to ensure the production schedules are met without unnecessary delays.
- Responsibility for the Prep area and inventory controls; ensuring missing items are highlighted immediately and the prep/kitting areas are managed effectively to keep the smooth running of workflow to the fabricator/welders.
- Overseeing the ordering, storing and issuing of all PPE
- Recruitment and selection of staff; to include technical capability testing.
- The development of new staff and apprentices.
- Overseeing the organising of relevant training sessions
- Authorising and ensuring the correct payment processing of wages for production staff.
- Analysing Non-Conformance Reports (NCRs) and rectifying short term and long term problems.

- Analysing and monitoring KPIs relating to the productivity of staff using Strumis. Implementing a performance management system to ensure effective feedback and improvement of staff.
- Managing lateness and absence of staff through appropriate informal and formal procedures.
- Conducting investigations and disciplinaries to maintain standards of conduct of factory staff.
- Managing holidays within the factory and supervision to ensure the agreed ceilings are not exceeded.
- Keeping staff motivated and engaged through good communications; such as leading Daily Production Meetings, Daily staff target briefings, encouraging feedback through suggestion boxes/surveys, providing company-wide information via internal TV marketing of on-going/completed projects.

**The Person:**

Must have:

- At least 10 years' experience in Production/Operations Management within the steel industry environment.
- Good knowledge of Steel fabrication methods.
- A diploma of higher education or other technical qualification.
- Strong Leadership Skills and a proven track record of training and/or mentoring
- Excellent Communication Skills with a collaborative approach working with other departments.
- Strong knowledge of steel industry standards and tracking
- High Health and Safety standards and compliance
- Exceptional Organisational Skills and scheduling experience.
- Evidence of continuous improvement techniques and budgetary controls
- A proven problem-solver who uses data to drive improvements.

**If you're the ideal candidate please email [jobs@robinsons.com](mailto:jobs@robinsons.com) and send in your CV today**