

Quantity Surveyor

Location:	Derby Head Office, with modern premises and facilities including free carparking
Hours:	Permanent, Full time. 08.00am – 17.00 Monday – Thursday, Friday finish at 14.30
Salary:	Competitive
Benefits:	Contributory pension, Life Assurance, 21-25 days holiday dependent on service, Employee Assistance Programme

About the Company

Robinson Structures Ltd is a Steel Construction Specialist who provides 'concept to completion' build projects to the Agricultural, Commercial and Industrial sectors. The company is a family business which has grown into one of the most recognised names within the steel industry.

Our people and our clients are at the centre of everything that we do. Our **core values** are therefore integral to the way that we interact with each other and our clients. The importance of Respect, Team-spirit, Professionalism, Excellence and Creativity form the heart of our business and we aspire to maintain these standards in all transactions both internally and externally.

The Role

This is an exciting opportunity for a committed and driven individual who has the ability and passion to make a positive difference to the management of our project costs and profitability. The successful candidate will have a background & understanding of the structural steel industry, with the ability to seek to minimise the cost and risk of a construction project and enhance value for money, whilst achieving the required legal standards and quality.

Duties and Responsibilities

- Follow all company processes and control measures designed to minimise risk and maximise operational performance of contracts.
- Read and Understand Main Contractors Contract, Sow's, SoW Drawings, Bill of Quantities, Estimates, Payments Terms and understand Payment Cycle.
- Sub-contractor price comparisons and pick the most suitable sub-contractor for the project.
- Agree Flexible or long Credit payment terms/ Competitive quote/ minimal lead time/H&S Compliant
- Site Visits for Monthly Valuation of on-going projects. Preparation and agreement of Monthly or weekly payment Application with the Main contractor as per terms
- Assessing Variation works and pricing according to the Contract Terms, site delays, delayed Prelims, issuing EoT's and NCR's
- Working Closely with Onsite and offsite team. Project Managers, QA's, Design, Commercial managers, production, sub-contractor, and installers
- Review and re measure tender Drawings to actual approved drawings to assess variations, Site Delays,
- Negotiating sub-contractor JCT Contracts. Supply and install or Labour only Contracts according to the agreed SoW's in the main contractor agreement and Specifications.
- Measuring sub-contractor's monthly payment application and agreeing the final accounts
- Assess all agreed day works. Make sure Variations were Instructed/signed by the Project Manager and Investigate reasons for site variation and reasons for site instruction.
- Reporting monthly costs and variations to the Directors for approval prior to payment notice issued
- Updating commercial folders regularly, Cash Flow Information, Quarterly Cash flow forecast, Main contractor variations,
- updating Subcontractor Liability sheets as soon as the Non recoverable or recoverable Variation is recorded.
- Liaising with the accounts re payment updates and chasing payments from the Main Contractor
- Maintain good relationship with Contractors Quantity surveyor or their Site Managers.
- Attend all project review meetings.

About you:

Ideal candidates will have at least 3-5 years' demonstrable experience within the structural steel industry as an experienced or qualified Quantity Surveyor.

- Understanding of the structural steel industry, to include hot rolled structural steel, structural framing systems, roof decking and concrete.
- Risk and Commercial management experience
- Contractual knowledge with good attention to detail
- Possess strong commercial negotiation talents and client liaison skills
- Financial analysis understanding and reporting
- Organisational and project management skills
- Good standard of IT skills: Microsoft Office, Word and Excel

Essential skills and competency required:

Be commercially and financially astute

A team player, showing a collaborative approach working with others.

Results orientated with the ability to plan/prioritise multiple projects to meet deadlines

Ability to add value, reduce costs with a high attention to detail.

Excellent Organisational and Planning Skills.

Self-motivated, flexible and works well under pressure

High Health and Safety standards and compliance.

To apply

Please submit your CV and a Cover letter stating how your skills match our requirements, along with your desired salary to jobs@robinsons.com.

Closing Date: 16th March 2021

At Robinson Structures, we value diversity and equality and are committed to developing our inclusive and respectful culture. We welcome applications from all sections of the community. All appointments will be made on merit of skill and experience relative to the role.